



Integrated Waste Management Conference

Tuesday 8th & Wednesday 9th October 2019

RHEGED DISCOVERY CENTRE, PENRITH, CUMBRIA

EXHIBITION BOOKING FORM



Supported by

NDA

Nuclear
Decommissioning
Authority

Exhibition organised by



nu-tech
exhibitions + events

ON BEHALF OF THE NUCLEAR INSTITUTE

INTRODUCTION

The Nuclear Institute, in partnership with the Nuclear Decommissioning Authority, is planning the biggest biennial conference of its kind outside of the US. This event will bring site licence companies, consultants, process designers, operatives, supply chain companies, government officials and regulators together to debate progress to date, discuss how best to realise the opportunities from integrated waste management and converge on the benefits, opportunities and risks from a truly integrated waste management lifecycle.

The conference will share what has been done so far and enable the sharing of practical solutions. It will cover the full lifecycle of radioactive waste, waste routes and consignor activities with a focus on waste management integration and optimisation. An accompanying exhibition gives companies the opportunity to demonstrate their capabilities and showcase technologies and process optimisation successes.

Topics will include Strategy, regulation and policy, waste characterisation, retrievals, treatment and conditioning, packaging, transport, storage and disposal.

The UK Industrial Strategy supports driving the costs of legacy decommissioning down by over 20%. Delivery of this will be through more effective radioactive and non-radioactive waste management, working closer to the origin of waste arisings and optimising the lifecycle management and disposal costs.

The UK regulators are progressively embracing use of a risk-based approach that removes historical conservatism and enables desired outcomes to be achieved quicker. UK regulation change in the shape of guidance on release from regulation (GRR) encourages new thinking, new ways of working and also enables different final disposal options to be considered. An integrated approach is essential in driving best practice and replication of this is expected through sharing lessons learned.

This event follows on from the very successful first event held in April 2018 and with the NDA's partnership will become a biennial event run for the benefit of the whole of the radioactive waste community in the UK and Europe.

The principal purpose of the IWM initiatives are:

- Integration of waste producers and with supply chain waste treatment providers
- Integration of policy, regulation and good practice
- Integration across lifecycle with optimised use of the waste hierarchy
- Integration of radioactive waste and non-radioactive waste practices
- Integration via cross-sector working and sharing of international practices

Conference streams are organised around:

- The NDA and its 2019 Integrated Waste Management Strategy programme
- Universities and academic research and wider R & D
- Waste Operations – delivery missions and site waste project portfolios
- National and international disposal programmes
- Risk-based approaches
- Managing the inventory
- Waste Management sector professionalism and skills enhancements

EXHIBITION BOOKING FORM

Integrated Waste Management Conference

Rheged Centre, Penrith, Cumbria : 8th & 9th October 2019

Cost to exhibit includes exhibition space over two days (in which you erect your own exhibition stand) with two representatives per stand, access to power, table, chairs, tablecloth, refreshments at allocated times throughout the conference period, buffet lunch over the two-days and ONE complimentary delegate ticket for a named member of your exhibition stand personnel over the two days. The complimentary exhibitor/delegate ticket will also include attendance at the conference dinner on the evening of 8th October but you will need to confirm your intention to attend the dinner for a seat to be secured - **there is limited space only**. All prices include buffet lunch and other light refreshments on the day of the exhibition, access to power, table and chairs.

Space type and size	Area	Price
A – 3 x 1.5m	4.5m ²	£1362
B* – 3 x 3 x 1.5m	6.75m ²	£1800
C – 3 x 2m	6m ²	£1655
D – 4 x 1.5m	6m ²	£1655
E – 4 x 2m	8m ²	£2045

*Denotes 'L' shape corner space

	Y / N	Type A, B, C, D, E	Cost
I would like to book space at Integrated Waste Management Conference			
Important Notes: We regret that locations cannot always be allocated at the time of booking. However, exhibitor's wishes will, as far as possible, be taken into account in the final layout. If you need to operate portable equipment such as compressors or pumps which require higher than normal voltage/ current, you should inform the organisers at the time of booking.		Sub total	
		Please add VAT at 20%	
		Total amount due	

I have read the Terms and Conditions and agree to enclose payment for the full amount (**payable to Nu-Tech Associates Ltd**) to reserve the application for space as indicated above. Failure to do so may result in the booking being considered void. Upon receipt of the completed booking form you will be invoiced (either showing a balance of zero if pre-payment has been made or the outstanding balance due.) Your booking is not secure until the booking form has been received and payment made to Nu-Tech Associates Ltd.

Signed..... Date

For publicity purposes

Please state your product range/services or what you intend to display (not more than 25 words):

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Attached corporate logo with application:

Jpg/Png YES NO

Website Address:.....

For future market analysis, please indicate the number of employees in your company:

1-50 51-100 101-250 251-500 500+

Are you an SME? YES NO

Exhibition stand attendees

Name of Exhibition stand attendee 1:

Name:

This person will be issued the free exhibitor/delegate ticket

Will this person attend the evening dinner?

Yes No

Name of Exhibition stand attendee 2:

Name:

This person will only have access to the exhibition area

Please complete the payment details overleaf

CONTACT DETAILS

Please indicate your method of payment

Cheque Credit Card Debit Card Invoice BACS Payment

Applicant Details

Name of applicant	<input type="text"/>		
Company name	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Tel No	<input type="text"/>	Alt Tel No	<input type="text"/>
Signature	<input type="text"/>	Print Name	<input type="text"/>
Email Address	<input type="text"/>		

Payment Details

Order Number <i>(if applicable)</i>	<input type="text"/>		
Contact name <i>(if different from above)</i>	<input type="text"/>		
Company name	<input type="text"/>		
Billing Address <i>(if different from above)</i>	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	Postcode	<input type="text"/>
Tel No	<input type="text"/>	Alt Tel No	<input type="text"/>
Email Address	<input type="text"/>		

Invoices are payable on receipt - no alterations to these terms will be accepted

Payment by credit/debit card

If you wish to pay by credit/debit card, please provide the contact details of the cardholder so we may conduct the transaction by telephone.

Payment by BACS

If paying by BACS our account details are as follows:

Bank HSBC: Sort code 40-22-16 : Account number 21212699

Please clearly identify your name and company name as originator and notify us of the date of your remittance.
ALL PAYMENTS MUST BE MADE IN £ STERLING AND DRAWN ON A BANK ACCOUNT WITH A BRITISH SORT CODE.

Payment by cheque

Cheques should be made payable to **Nu-Tech Associates Ltd**

Terms and conditions

Risk and method statements may be requested by the host site

1 Allocation of Space

- a. The organisers will notify the exhibitor within 7 working days of receipt of an application for exhibition space whether a space has been reserved and if so provide a booking reference code which must be used in subsequent correspondence.
- b. If for any reason the exhibitor is not allocated a space then monies accompanying the application will be returned in full.
- c. The organisers reserve the right to alter the allocated stand position if deemed necessary in order to provide a viable layout.
- d. The organisers reserve the right to refuse any application for space without giving any reason for such rejection.
- e. If, following the placing and acceptance of a booking, and within six weeks of the exhibition date (including bookings taken within this six week period) the exhibitor gives notice that he/she no longer wishes to attend, then the organisers reserve the right to refuse a refund.
If cancellation occurs more than six weeks before the exhibition date then the organisers may, at their discretion, return 50% of the booking fee otherwise the booking is non-refundable.
- f. All delegate names required to attend this exhibition must be provided with the application form and the organiser must be notified of any subsequent changes no later than 4 weeks prior to the event.

2 Payment for Exhibition Space

- a. Unless stated otherwise on the booking form/brochure provided by the organisers, the charges for exhibition space does not include any stand, fittings or furniture. Where possible the organisers may try, at their discretion, to ensure that the exhibitor has access to normal furniture such as tables and chairs if they are needed, but this cannot be guaranteed and exhibitors are therefore advised to provide all such fittings and embellishments needed for their space including lifting equipment.
- b. All application forms are offered, and bookings accepted solely on a **payment with booking basis**. The organisers reserve the right to refuse any application that does not comply with this rule.

3 Duration of the Exhibition

- a. The date of the exhibition will be stated in the booking form/brochure. The opening hours will be as follows:
Day 1: 08.00 to 4.00pm; Day 2: 08.30 to 3.00pm (TBC).
- b. In completing the booking form the exhibitor agrees to prepare and have his/her stand available the previous afternoon (or at another time if agreed in advance with the organisers) and will man his/her stand for the duration of the exhibition and **will not begin dismantling the stand until the exhibition closing time has passed.**
- c. If the exhibition includes an evening preview reception this will be clearly indicated in the booking form brochure.
- d. An application to take part in the exhibition will also require that the exhibitor prepares and mans his/her exhibition stand for the duration of the evening preview reception, where applicable, as will be indicated in subsequent correspondence.

4 Fire & Safety

- a. Materials used by the exhibitor in the construction and finishing of his/her stand and exhibits, or during demonstrations or dismantling must not present a fire hazard to the exhibitor, other exhibitors or the public. The use of compressed gas or other explosive or highly inflammable substances require prior approval from the organisers.
- b. All exhibitors' **equipment must be confined within the floor plan boundary** of the stand space booked and must not offer a hazard to persons attending the exhibition or other exhibitors in any way. **Passageways, stairways and fire exits shall be kept free of obstructions at all times.**
- c. Exhibitors and their staff must conform to the accepted safety standards of the day. Equipment must conform to the relevant legislation, regulations, British or EC standards, etc. as appropriate and be maintained and operated in a safe condition. Displays involving equipment which move shall not be left unsupervised.

- d. All electrical equipment must be **PAT tested** and hold a **current certificate**.
- e. Exhibitors are responsible for ensuring they are familiar with the 'host site' fire evacuation procedures and site rules.
- f. All exhibitors should note that all venues operate a no smoking policy.

5 Preparation and Removal of Stands

- a. The exhibitor is required to notify the organiser at least six weeks before the exhibition if the exhibitors intended display or equipment breaches any of the following guidelines:
 - **Stands will be no higher than 2.5 metres** (unless otherwise stated)
 - Equipment will have a floor loading footprint no greater than that of a person weighing 220lbs
 - Electrical requirements will not exceed that capable of being provided by **one 3 three pin domestic socket outlet (normally 2amps/500w usage per plug).**
 - If there is a need to operate portable equipment, such as pumps or compressors which require a higher than normal current, exhibitors are required to inform the organisers at least 4 weeks prior to the event.
 - The exhibitor will remove all packaging, display materials and any other additional presentation equipment immediately after the close of the exhibition.
 - The organisers will not be responsible for the delivery, storage or transport of exhibitors' own equipment. Advance deliveries should be organised directly with the host site. The organisers take no responsibility for accepting or security of such deliveries.

6 Damage to the Exhibition Venue

- a. The exhibitor must avoid causing damage to the structure and finishes around and in the exhibition hall and must provide such evidence, as is required by the organiser, that appropriate and adequate insurance cover is in existence to cover any claims arising from such damage.

7 Limit of Liability

- a. All equipment and articles exhibited are at the sole risk, and are the sole responsibility, of the exhibitor. All exhibitors must provide their own insurance cover for fire, theft, damage or loss, incl. Public liability; as the organisers cannot be held responsible accidents to exhibitors, exhibits or attendees.
- b. The organisers shall not be held responsible for the loss or damage to or the safety of any property or of any injury to the exhibitor or his/her agents or servants under any circumstances whatsoever by reason of fire, water, theft, accident and any other cause including erection, maintenance and dismantling of stands and equipment or otherwise the negligence of or breach of statutory duty by the organiser, their agents or servants.
- c. Whilst adequate marketing of these events will be undertaken to attract the exhibition's target audience, the organisers cannot be held responsible for the quantity or quality of visitors if other activities, events or responsibilities, which are beyond the control of the organisers, deleteriously affect attendance.
- d. The organisers will not be held liable for costs associated in regard to any disruption on the day (or set up day) of all exhibitions caused by the enforcement of 'host' site rules and procedures.
- e. Should the exhibitors booking be cancelled or terminated by the organisers at short notice, liability will be limited to the value of the individual venue booking fee paid and no claims for any subsequent associated losses will be considered.

8 Cancellation

- a. Cancellation of any booking after the issue of an invoice will be subject to a £50+VAT administration charge
- b. If, following the placing and acceptance of a booking, and within six weeks of the exhibition date (including bookings taken within this six week period) the exhibitor gives notice that he/she no longer wishes to attend, then the organisers reserve the right to refuse a refund.
- c. If cancellation occurs more than six weeks before the exhibition date then the organisers may, at their discretion, return 50% of the booking fee, minus a £50 plus VAT administration fee.